



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS
NATIONAL INTERAGENCY FIRE CENTER
3833 SOUTH DEVELOPMENT AVENUE
BOISE, IDAHO 83705-5354

Memorandum

Date: October 21, 2005

To: All Regions
Attn: Fire Management

From: Director Branch of Fire Management

Subject: National Wildland Fire Prevention Training Academy Announcement

The BIA Branch of Fire Management, NIFC in cooperation and partnership with the Confederated Colville Tribes and the Northwest Region is sponsoring and hosting a National Wildland Fire Prevention Training Academy. The objective of this training academy is to provide those new and long term prevention employees with the knowledge and skills to manage and implement a professional prevention program. Target group for this training academy are BIA prevention/mitigation employees, Tribal prevention employees, and cooperating agency prevention personnel. This Academy will consist of 3 – one week tracks:

Title: Track I – Getting Started
Date: March 13 – 17, 2006
Location: Spokane, Washington

Title: Track II - Pulling Your Prevention Program Together
Date: April 24 – 28, 2006
Location: Mt. Tolman Fire Center, Kellar, Washington

Title: Track III – Technical Aspects of Wildland Fire Prevention
Date: June 5 – 9, 2006
Location: Nespalem, Washington

A brief description of each Track is attached. Please note: for those individuals submitting nominations for Track II it is requested that you submit an issue which has been or is especially challenging to nominees. This Track module will provide solutions to local issues that these individuals are faced with.

Nominations are due by January 6, 2006. Selected nominees will be notified by February 6, 2006. Each Track will have a 50 student limit.

Travel on Sunday prior to each Track and return travel on Saturday after each Track may be required.

Nomination Process

Submit nominations electronically, fax, or U.S. Mail through supervisory channels using the attached nomination form by January 6, 2006. **A nomination form must be submitted for each Track that students would like to attend.** A letter of acceptance will be sent to students at the time of pre-work mailing. The letter will contain exact class location, lodging information, materials and other items to be furnished by student, other logistical matters.

Submit attached NWCG application form to:

BIA-NIFC
Sam Scranton
3833 South Development Ave
Boise, ID 83705
Email: Sam_Scranton@nifc.gov
Fax: 208-433-6543

Please disseminate this information to all Tribes and agencies.

For further information about this Wildland Fire Prevention Training Academy, contact Mr. Sam Scranton at 208-387-5794.

cc: Lee Schmunk
Pat McDowell
Val Christianson

NWCG Interagency Training Nomination

PART I Registration Completion is required. Submit one form per course. Submit by Email Fax or U.S. Mail to address in announcement.

Course Name:	<u>Prevention Academy 2006 Track (I, II or III)</u>	FOR COURSE SPONSOR/HOST USE ONLY PRIORITY _____ of _____	
Course Date(s): And Locations			
Nominees Name:		Date Submitted:	
Working Job Title:		E-Mail Address:	
Sponsor or Agency (Name, address-number, street, city, state, zip):		Nominee's Mailing Address (if different)	
Telephone Numbers	Office: _____ Fax: _____		
I will notify the Course Coordinator/Training Center if I am unable to attend, so others will be allowed to take the course.			

PART II Experience Complete or attach Qualification & Experience Record printout, if required.

Do you meet all of the NWCG or additional Agency PREREQUISITES for the course? (Reference NWCG 310-1 or Agency Manual).	Yes	No
List your past experience pertinent to this course:		
List training completed and dates pertinent to this course:		
Nominee's Signature:		
Remarks:		

PART III Financial Complete if required.

<p>Attach additional financial forms as stipulated by the Training Announcement or required by the Training Centers.</p> <p>Management Code or Charge Code Number _____</p> <p>Make payment to Sponsoring Agency.</p> <p>This agreement constitutes authority for the Vendor (Sponsoring Agency) to submit a bill to the above agency.</p>
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Authorizing Signature (Agency Administrator)	Date
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Prevention Academy 2006

Prevention Academy Track I – Getting Started in Wildland Fire Prevention

At Spokane: March 13-17, 2006 Ramada Inn

Monday - Day 1 (0800 – 1700)

- Welcome, Introductions, Expectations
- Overview of the Fire Program and Fire Prevention
 - How Fire Prevention is integrated into the fire program
- Policies and Guidance
 - Policy Overview – What is required and where do I find it?
 - Handbooks - Overview of Each – Prevention, Trespass, Bluebook, Redbook
- Legal Mandates – Program Requirements – Breakout Session – 4 hrs - Working Session to give students the framework to develop these agency specific required documents.
 - Burn Permits
 - Law Enforcement Standard Operating Procedures
 - Tribal Codes & Ordinances
- Program Reviews
 - How do I survive a program review?
 - Documentation of program

Tuesday – Day 2 (0800 – 1700)

- Identifying the Problem
 - RAMS
 - Historical Information
 - Using local knowledge, data sets, data disc etc.
 - Risk and Hazard Identification
 - Mitigation Strategies
 - Program Evaluation
- Cultural Awareness – examples from select students representing various regions and Tribes in the US.
 - What do I need to know about the culture in which I work?

Wednesday & Thursday Days 3 & 4 (0800 – 1700)

- Communication Skills – Public Affairs Training (2 days)
 - Media training vital for solid communication skills
 - What to do when “YOU” are the news

Friday Day 5 (1/2 Day 0800 – 1200)

- Fire Prevention Materials – Types of materials and use, where to get, how to manage
 - Web Sites: symbols.gov, Firewise.org, etc.
 - Resources: Toolbox CD, Woodlands, Sykes, Smokey Bear, Signs, Tribal Fire Guides, etc.
- Success Story

Prevention Academy Track II - Pulling your Prevention Program Together Week 2 at Colville Indian Reservation

Mt. Tolman Fire Center: April 24 -28, 2006

Day 1 (1/2 Day 1300 – 1700)

- Welcome, Introductions, Expectations
- Use of Predictive Services for Fire Prevention Programs
 - How to use this tool
- Prevention Teams
 - When are they needed
 - What to Expect
 - Local Support
 - What you need to do
 - Support
 - What they can do for you
 - How to order
 - How to fund
- Arson Investigation Teams
 - When are they needed
 - What to expect
 - Local Support
 - What you need to do
 - Support
 - What they can do for you
 - How to order
 - How to fund
 - WeTip Program

Day 2 (0800 – 1700)

- Problem Solving – Breakout Session
 - Students work in groups to mitigate an issue which has arisen at a local unit. (Issues are submitted by students with nomination form, common themes will be selected by the cadre.)
- Cultural Awareness – What do we need to know about the people we serve?
 - Regional Examples
 - Local Example
 - Field Trip to review local cultural issues

Day 3 (0800 – 1700)

- Assessing Wildfires in the Home Ignition Zone

Day 4 (0800 – 1700 end time may vary due to travel times for field exercise)

- Assessing Wildfires in the Home Ignition Zone
 - Field Exercise

Day 5 (1/2 Day 0800 - 1200)

- Pulling it all together
 - Assessments and the WUI Fuels Program
 - Communication Plan
 - Preparedness Plan
 - Working with your Cooperators – Tribes, Fed's, States, Industry etc.

- Documentation of your accomplishments

**Prevention Academy Track III – Technical Aspects of Fire Prevention
Week 3 at Colville Indian Reservation
Nespelem, WA: June 5-9, 2006**

Day 1 (1/2 Day 1300-1700)

Welcome, Introductions, Expectations

Industrial Forest Precaution Levels (IFPL)

- Guides
- Rules
- Regulations
- Documents and Documentation
- Safety
- Codes/Ordinances/Violations/Citations

Day 2 (0800 – 1700, due to field travel end time may vary)

Spark Arrestor Inspection

- Various pieces of equipment prevention people encounter

IFPL Field Inspection – Field Exercise

- Logging Operations
- Wood Cutting
- Forest Improvement Operations

Day 3 (0800 – 1700, due to field travel end time may vary)

Railroad Inspections

- Classroom and Field Exercise

Day 4

FI-110

- Course
- Train the Trainer

Introduction to Juvenile Fire Setters

Day 5 (1/2 Day) (0800 – 1200)

Introduction to Juvenile Fire Setters - continued